

# Cabinet Minutes

Date: 16 September 2019

Time: 7.00 - 7.49 pm

**PRESENT:** Councillor Ms K S Wood (Executive Leader of the Council - in the Chair)

Councillor Mrs J A Adey	- Cabinet Member for Environment
Councillor D J Carroll	- Cabinet Member for Youth and External Partnerships
Councillor D A Johncock	- Cabinet Member for Planning
Councillor Mrs J D Langley	- Cabinet Member for Housing
Councillor G Peart	- Cabinet Member for Community
Councillor D M Watson	- Cabinet Member for Finance and Resources
Councillor L Wood	- Cabinet Member for Digital Development & Customer Services

## By Invitation

Councillor Mrs S Adoh	- Deputy Cabinet Member for Engagement and Strategy
Councillor R Gaffney	- Chairman of Improvement & Review Commission
Councillor G C Hall	- Deputy Cabinet Member for Environment
Councillor M Harris	- Deputy Cabinet Member for Economic Development and Regeneration
Councillor S Saddique	- Deputy Cabinet Member for Finance and Resources
Councillor A Turner	- Deputy Cabinet Member for Planning
Councillor P R Turner	- Chairman of Council

**Also present:** Councillor A D Collingwood

## **23 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Z Ahmed (Deputy Cabinet Member for Housing), D Barnes (Deputy Leader and Cabinet Member for Engagement & Strategy), S Broadbent (Cabinet Member for Economic Development & Regeneration), Miss S Brown (Deputy Cabinet Member for Community), C Etholen (Deputy Cabinet Member for Digital Development and Customer Service) and T Green (Deputy Cabinet Member for Unitary Transition).

## **24 MINUTES**

**RESOLVED:** That (i) the minutes of the meeting of the Cabinet held on 19 August 2019 be approved as a true record and signed by the Chairman, with the amendment that the apologies of Councillor Mrs S Adoh for that meeting be noted; and

(ii) the minutes of the meeting of the Cabinet held on 27 August 2019 be approved as a true record and signed by the Chairman.

## **25 DECLARATIONS OF INTEREST**

There were no declarations of interests.

## **26 BUDGET MONITORING REPORT FOR QUARTER 1, ENDING 30 JUNE 2019**

Cabinet were asked to consider the report which set out the position for all revenue accounts for the 2019/20 financial year as of 30 June 2019. It was noted that the report had been updated to include key changes that had been made in July 2019. Cabinet approval was also sought to approve the necessary virements that were required for 2019/20. Cabinet considered the actions set out in the report and whether any further action was necessary.

The following decisions were made as the Cabinet approved a budget each year within the context of a Medium Term Financial Strategy (MTFS) to achieve the Council's priorities. The report updated Cabinet Members on the 2019/20 forecast position for Quarter 1, including relevant information from July 2019.

**RESOLVED:** That (i) the forecast outturn position for the financial year 2019/20 as at end of June 2019 be noted; and

(ii) the virements for 2019/20 as set out in paragraph 2.4, Table 2 of the report be approved.

## **27 RECOMMENDATIONS FROM THE IMPROVEMENT AND REVIEW COMMISSION - PARKING TASK AND FINISH GROUP**

Cabinet had before it a report that outlined the recommendations from the Improvement & Review Commission which had endorsed the recommendations of the Parking Task and Finish Group (TFG) at its meeting on 11 September 2019.

The Vice-Chairman of the Task and Finish Group, Councillor A Collingwood, gave a detailed verbal presentation of the findings and recommendations of the TFG. The Chairman of the Improvement and Review Commission and Councillor Collingwood thanked the Task and Finish Group and officers for all their hard work.

Cabinet expressed their thanks to the Improvement & Review Commission, Task and Finish Group and officers for all their hard work in relation to this review.

The following decisions were made to progress the recommendations of the Improvement and Review Commission where appropriate.

**RESOLVED:** That the recommendations made by the Improvement and Review Commission on Parking be received, and a further report be presented to a future Cabinet meeting responding to each of the recommendations in detail.

## 28 MOTOR NEURONE DISEASE (MND) CHARTER

Cabinet were asked to adopt the Motor Neurone Disease (MND) Charter, on behalf of Wycombe District Council, with immediate effect. The adoption of the Charter would enable the Council to show its support publicly and help to influence positively the lives of people living with MND in the local community.

During discussions, Members commented that additional work should be undertaken to implement a broader specification of support for people with many different afflictions and their carers. Cabinet Members emphasised the importance of ensuring that support was in place for carers.

Members also requested that consideration be given to including an article in Wycombe District Times to highlight the various charities that Wycombe District Council currently supported.

The following decisions were made to raise awareness to staff and Members of the impact on those with Motor Neurone Disease (MND) and their carers. The decision ensured that the council enabled people with MND to receive a swift response to their needs and that the correct care and support was provided. The MNDA believed that by signing up to the Charter organisations were able to help people with MND, show their support publicly and know that they were making a real difference.

**RESOLVED:** That: (i) Wycombe District Council (WDC) adopt and sign the MND Charter; and

(ii) WDC's intention to adopt the MND Charter be highlighted to Buckinghamshire County Council so they can also consider whether they wish to also adopt the Charter.

### EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED:** That pursuant to Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the press and public be excluded from the meeting during consideration of Minute No 29, because of its reference to matters which contain exempt information as defined as follows:

#### **Minute 29 Capital Refresh – Appendices C1 to C4**

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

## 29 CAPITAL REFRESH

Cabinet were reminded that at its meeting on 4 February 2019, it had approved the Capital Programme for 2019/20. However, since that time, various adjustments had been made and a revised programme was before Members for consideration.

The following recommendations and decisions were made to approve the revised Capital programme for 2019/20 and in order to note the impact on future years programme.

**Recommended:** That the supplementary estimates of £4m for Abbey Barn North funded by s106 developer contributions and £87k for the Keep Hill Footpath also funded by s106, as set out in section 2, Table 2 of the report be approved.

**RESOLVED:** That (i) the changes to the Capital Programme profile since the Programme was approved in February 2019 as set out in section 2 of the report be noted;

(ii) the forecast Q1 Outturn for 2019/20 as set out in section 3 of the report be noted; and

(iii) the virements set out in section 3, Table 6 of the report be agreed.

## 30 FILE ON ACTION TAKEN UNDER DELEGATED AUTHORITY

Cabinet received the following files on actions taken under delegated powers:

Community	C/14/19 – C/15/19
Digital Development & Customer Services	DDCS/02/19 - DDCS/03/19
Economic Development & Regeneration	EDR/01/19 – EDR/03/19
Planning & Sustainability	PS/12/19 – PS/13/19

### EXCLUSION OF PRESS AND PUBLIC

**RESOLVED:** That pursuant to Regulation 4(2)(b) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 the press and public be excluded from the meeting during consideration of Minute No 31, because of its reference to matters which contain exempt information as defined as follows:

**Minute 31 - File on Action taken under Exempt Delegated Powers**

**Community sheet nos: C/3/19**

**Economic Development & Regeneration sheet nos:**

## **EDR/27/19 - EDR/36/19**

Information relating to the financial or business affairs of any particular person (including the authority holding that information) (Paragraph 3, Part 1 of Schedule 12A, Local Government Act 1972)

(The need to maintain the exemption outweighs the public interest in disclosure, because disclosure could prejudice the Council's position in any future tender process or negotiations)

### **31 FILE ON ACTION TAKEN UNDER EXEMPT DELEGATED POWERS**

Cabinet received the following files on exempt actions taken under delegated powers:

Community Sheet No: C/3/19

Economic Development & Regeneration Sheet Nos: EDR/27/19 – EDR/36/19

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Chairman

#### **The following officers were in attendance at the meeting:**

John East	- Acting Chief Executive
Ian Hunt	- Democratic Services Manager
Catherine MacKenzie	- Principal Democratic Services Officer